<u>**Management Information System**</u>
at
<u>**K. M. Govt. Girls Post Graduate College, Badalpur, G. B. Nagar**</u>

Before the session 2018-19 institution have already partial Management information system with these facilities:

1. Online admission process through portal of CCS University, Meerut.
2. Fee submission only by electronic mode: no cash fee submission at all.
3. Online registration forms for admission.
4. Online examination form submission through university portal.
5. Institution registered on GEM, E-tender and PFMS and using effectively.
6. College app available on Google Application Store.
7. Interactive website www.kmgcbadalpur.org

In 2018-19 we did tender for up-gradation/ creation/ modification of College website which is fully maintain the dynamic records of all the committees, C.Vs of all staff, admission process, fee structure, fee process, course offered , academic calendar, teaching methods and strategies. All the publication of the institution including college journals **Prajanana**, college magazine **Gyananjali**, College newsletter **Pritibimb**, staff statement, proceedings of all the seminars organised by the institution, e-Content. We have dedicated column to IQAC/NAAC on our website in which IQAC structure, NAAC undertaking, SSR report, agenda of meeting, Annual Quality Assurance Reports (AQAR) are available to public domain. There is a link of alumni on which students may access, and they may registered themselves.

The entire plan of college MIS is as below in phasic manner. The college mobile android app (KMGGPGC) and website is also integrated with MIS of college. On the others Side College also started an innovative practice of paperless class in one of its department as pilot project in which Apple school software is used.

Phase-1
1. Admission process (Online admission, Digital fee payment, Cashless campus, ID Card etc)
2. After admission/Attendance process (as per format given by college, download monthly attendance subject wise/teacher wise with integration of Time table, SMS/email of attendance to parent, warring SMS for short attendance etc)
3. Student and faculty management

Phase-2
1. Time table, Academic Calendar Management
2. Examination process (room cart, display chart, at a glance, format prescribed by University etc)

Phase-3
1. Other office-student works such as- SR register, Cash book, ID card, Library card, TC, CC etc (printout on set format, Faculty records. Election list. Graph by caste, class, subject, faculty etc.,